Dear Parents and Carers,

Our Annual School Board Annual General Meeting will be held on Tuesday, 22nd March at 7.00pm in the Resource Centre.

Our AGM is an open meeting to celebrate our School achievements in 2015 and learn about what is planned for 2016.

School Board Membership

Do you think you can help and contribute to school life? You are invited to consider the School Board as a way in which you can be involved in the school to:

- share your interest in the development of our school
- be a part of a policy and procedure development team
- become familiar with the financial management of the school

and hear from staff about the various programmes being offered and their progress.

Within the guidelines set down by the Catholic Education Office members can only serve two years and then must stand down and re-nominate or resign. Serving on the School Board requires regular meeting attendance (usually monthly meetings, excluding holidays) and the opportunity to take on some committee work.

If you would like to take up this invitation, please download this letter, complete the nomination section below and email to: pforde@sfoa.catholic.edu.au

If we receive more nominations than places available, we will call for an election. This will involve writing a little bit about yourself so that we can insert it in the election papers. If you have any queries or would like to know more, please email: pforde@sfoa.catholic.edu.au

I hope you will consider joining the many wise heads which have assisted us in our work as members of the School Board.

Kind regards,

Paul Forde / Principal

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NOMINATION FOR SCHOOL BOARD

Please download, complete and email this Nomination to: pforde@sfoa.catholic.edu.au by Friday 17th April 2015

I wish to nominate ______________________________________ for a position on the School Board.

I have sought his/her approval. My name is: ______________________________________________

Signature : ________________________________ Date:_________________________
MEMBERSHIP OF THE SCHOOL BOARD

Members of the School Board show the value they place on Catholic ethos by the way they support the school’s vision and aims. They are called to respond to the Christian community, focused as it is upon the person of Jesus Christ and to reflect genuine concern for students’ formation as Christian men and women.

To fulfil their role, Members are expected to participate in formation. In this way, they can explore the richness of the Catholic tradition as it is being reformulated to meet contemporary challenges and opportunities. Such formation is essential if the Board is to appreciate fully its role in supporting the education of young people for participation in family and the Church and world communities today.

School Board Members are protected from liability, to the extent that this is possible by law, and appropriate insurance policies held by the Governing Authority.

It is imperative that members act honestly, diligently and carefully in relation to all Board matters. It is not possible to indemnify Board Members, through insurance or otherwise, for conduct involving lack of good faith or in criminal matters.

Board Members must be aware constantly that, on any particular issue, they must act and be seen to act clearly in the best interests of the Board and its operations and the best interests of the school. Board Members must exercise their decision accordingly, even though it may not suit their personal interests or the interests of the group by whom they were elected or nominated.

Criteria
Potential Members of a School Board should:
• possess an enthusiasm for and willingness to promote the mission of Catholic schools;
• bring to the Board their gifts and skills;
• desire to give service to their school community;
• have an ability to work cooperatively and constructively with all Members of the Board
• be prepared to undertake formation;
• have an ability and desire to uphold confidentiality in Board matters;
• have sufficient time to devote to Board duties; and
• have a current police check clearance through the Archdiocesan Police Check Unit.

Board Members must not, at any time, be in contravention of the Associations’ Incorporations Act (1985) which states that they must not:
• be bankrupt;
• have been convicted in the previous years of an offence involving fraud or dishonesty;
• have been convicted in the previous years of a serious criminal offence;
• commit an act with intent to deceive or defraud;
• make improper use of information to gain material advantage either personally or for another person so as to cause detriment to the Board;
• conceal, destroy or falsify records of the Board;
• commit fraud or false pretences; and
• refuse or fail to allow an auditor to perform his or her duties or hinder, obstruct or delay an auditor.